



INFORMATION TO ALL POSTGRADUATE STUDENTS

TEACHING AND LEARNING ACTIVITIES FOR TRIMESTER 193 IN LIGHT OF THE COVID-19 PANDEMIC AND THE MOVEMENT CONTROL ORDER (MCO)

1.0 BACKGROUND

- 1.1 The COVID-19 pandemic and the subsequent implementation of the Movement Control Order (MCO) by the government have significantly impacted the Teaching and Learning (T&L) and assessment activities at Universiti Utara Malaysia.
- 1.2 In response, the Management of the University has decided on several mitigation measures in line with the directives as per issued by the authorities from time to time.
- 1.3 The University has decided upon the following measures to facilitate the T&L process for all postgraduate programmes.

2.0 INFORMATION AND ACTIONS TO BE TAKEN BY STUDENTS

2.1 Trimester 193 Academic Calendar

- a) Please note that due to the MCO, the Trimester 193 academic calendar has been amended for the purpose of streamlining the T&L activities;
- b) The latest academic calendar for the trimester 193 is as follows:

ACADEMIC ACTIVITIES	DATE/DURATION
Renewal of registration and course registration for returning students	13 – 31/5/2020
Period of study and assessment	15/5/2020 – 23/8/2020
Last day for students to SUBMIT THESIS/DISSERTATION for examination/Senate Approval (without charge)	13/6/2020
Last day for students to settle the fees for the current semester	13/6/2020
Last day to WITHDRAW from examination / to apply for deferment of study (with 50% refundable fees)	13/7/2020
Last day to WITHDRAW from examination / to apply for deferment of study	6/8/2020
Last day to submit Project Paper/ Internship/ Practicum Report	13/8/2020
Examination period (for courses with final exam)	14 – 23/8/2020
Semester break	15/8/2020 – 10/9/2020

2.2 Re-registration for Trimester 193 Students (Student Status Activation)

- a) Students can activate their (study) status through the student portal, as per the usual practice, beginning from **14 May 2020**;
- b) Students must also ensure that all outstanding tuition fee (arrears) are paid at least three (3) days before the registration date. Students will be barred from registering until the arrears are fully settled.

2.3 Implementation of Teaching and Learning Activities

- a) All T&L activities will be conducted via online learning method. This decision was announced earlier on 2 April 2020 by the office of the Deputy Vice-Chancellor (Academic and International);
- b) The supervision of research conducted by Masters and PhD students (thesis, dissertation and research paper) will also be fully conducted online;
- c) Students who are not ready to undergo the academic session via online may elect to postpone their studies for the upcoming session by submitting an application to their respective Graduate Schools;
- d) Please note that the postponement accorded will NOT affect (accounted for) the maximum duration possible for completion of studies at the University.

2.4 Mixed Mode and Full Research Students

- a) The assessment procedure for thesis, dissertation and viva voce will be conducted as usual. However, due to the exceptional circumstance brought about by the MCO restriction, the viva voce session will be conducted online;
- b) If the student is required to make corrections to the thesis during the above stated circumstance, he or she will be given a time extension for as long as the MCO is still in effect.

2.5 Students Who Are Frontliners During The COVID-19 Pandemic

- a) Students who were involved as frontliners during the COVID-19 outbreak may elect to postpone their studies for the coming Trimester 193. In the event, the application for postponement of study along with 'Instruction to Work' letter from employers must be submitted to their respective Graduate Schools;
- b) The said postponement accorded will NOT affect (be accounted for) the maximum duration possible for completion of studies at the University.

3.0 ENQUIRIES

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